

Organic Neighbor Notice Letter

Send this to each neighbor who farms or sprays next to your land. Send it once a year and keep a copy.

Date: _____

Dear _____,

We farm the land next to yours at _____. Our land is managed as organic under the USDA organic rules. That means no prohibited sprays or fertilizers can touch our fields or our crops.

We are writing to ask for your help with three things:

- Please tell us before you spray near our shared boundary, so we can plan around it.
- Please spray when the wind is low and blowing away from our fields.
- Please call us right away if you think a spray or fertilizer may have drifted onto our land.

A map of our fields is attached. The boundary we share is marked. Our phone number is _____.

Thank you for being a good neighbor.

Sincerely,

Farm name: _____

Your record of notices sent

Date sent	Sent to	How sent	Copy kept?
<i>Jan 10</i>	<i>Neighbor to the east</i>	<i>Mail</i>	<i>Yes</i>

This is a general template in plain words. The USDA organic regulations at 7 CFR Part 205 and your certifier's own forms are the final word. This is not legal advice.

Kona Organic • konaorganic.com • Free to copy and use • Book a free 15 minute call at konaorganic.com

Organic Notice to Spray Applicators and Road Crews

Send this to anyone who may spray near your land: custom applicators, the county or state road crew, the utility, and the irrigation district.

Date: _____

To: _____

The land at _____ is managed as organic under the USDA organic rules. Prohibited materials cannot be applied to it, and drift onto it can cost us our crop.

We ask that you:

- Do not spray our land, our field edges, or the roadside and ditches along our boundary.
- Leave a buffer when you spray nearby, and spray only when the wind is low and blowing away from our fields.
- Tell us before any spraying that is planned near our boundary.
- Tell us right away if any material may have reached our land.

We will keep the roadside and field edges along our boundary mowed or weeded ourselves. Signs that read "Organic Farm. Do Not Spray." are posted at _____.

A map is attached. Please keep this letter on file and share it with your crews. Contact:

_____ Phone: _____

Sincerely,

Farm name: _____

Your record of notices sent

Date sent	Sent to	How sent	Reply received?
Jan 10	County road department	Email	Yes, on file

This is a general template in plain words. The USDA organic regulations at 7 CFR Part 205 and your certifier's own forms are the final word. This is not legal advice.

Kona Organic • konaorganic.com • Free to copy and use • Book a free 15 minute call at konaorganic.com

Spray Drift Report

Fill this in the same day you learn of drift. Send a copy to your certifier and keep one in your records.

Date and time you noticed it	
Date and time of the spraying, if known	
Fields and crops affected (mark them on your map)	
Wind direction and speed, weather	
Who sprayed (neighbor, applicator, road crew)	
What was sprayed, if known (product name)	
What you saw or smelled	
Crop growth stage and days to harvest	
Photos taken (how many, where saved)	
Who you spoke to and what they said	
Date and time you told your certifier	
What your certifier told you to do	

Do these the same day

- ☐ Take photos of the field edge, the crop, and the sprayer if it is still there.
- ☐ Ask the applicator what was sprayed. Ask for the label.
- ☐ Tell your certifier by phone or email.
- ☐ Mark the affected area. Keep that harvest apart and do not sell it as organic until your certifier answers.
- ☐ Write down every call, with the date and the name of the person.

This is a general template in plain words. The USDA organic regulations at 7 CFR Part 205 and your certifier's own forms are the final word. This is not legal advice.

Kona Organic • konaorganic.com • Free to copy and use • Book a free 15 minute call at konaorganic.com